

ECONOMY & CULTURE SCRUTINY COMMITTEE - SCOPING & TERMS OF REFERENCE

PROPOSED TOPIC: Shaping Cardiff's Post-Pandemic Economic Recovery				
PROPOSED TYPE OF SCRUTINY INVESTIGATION: Inquiry				
Proposed Terms of Reference	<ol style="list-style-type: none"> 1. To explore with key stakeholders what the Council's role should be in assisting Cardiff's economy to recover post-pandemic, in the context of limited funding, looking in particular at: <ol style="list-style-type: none"> a. Remote and co-working needs & requirements b. Support for small businesses and independent artists c. Role of Local and District Centres d. Role of City Centre e. 15-minute city model f. Broadband provision. 2. To reference good practice from other cities that have adopted the 15-minute city model, identifying key lessons that are applicable to Cardiff. 3. To utilise the findings from the above to make informed recommendations to all relevant parties on the most appropriate approaches to take in Cardiff. 			
Task & Finish Group Recommended?	Yes			
Number of meetings required				
Meeting 1	Setting the context <ul style="list-style-type: none"> - Overview of: <ul style="list-style-type: none"> - relevant economic & property market trends - relevant Council Strategies, Plans and service provision - relevant UK and Welsh Government policies and programmes - 15-minute city model. 			
Meeting 2 & Meeting 3	Remote/ Co-Working/ Small Business/ Independent Artists Obtain views from Stakeholders <i>Invite written and verbal contributions from a range of stakeholders to:</i> <ul style="list-style-type: none"> - Clarify what is currently available and on what terms - Clarify what support is offered to small businesses and independent artists and by whom - Seek views on what else is needed - Seek views on how the Council could help - Seek views on 15-minute city model - Seek views re broadband provision <ul style="list-style-type: none"> • Co-working/ remote working providers e.g., <ul style="list-style-type: none"> ○ Town Square ○ Tramshed ○ Rabble Studio ○ Insole Court ○ Meanwhile House ○ Chapter • Co-working/remote working users e.g., <ul style="list-style-type: none"> ○ Cardiff Co-Working Collective ○ Creative Cardiff ○ Cardiff Start ○ Clwstwr Creadigol ○ FinTech Wales ○ University of South Wales – Creative Industries 			
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	<ul style="list-style-type: none"> • Small businesses and independent artists e.g., <ul style="list-style-type: none"> ○ FSB (Cymru) ○ Cardiff Business Club ○ Cardiff Taxi Forum ○ Business Wales ○ Finance Wales ○ Business in Focus ○ Innovation Wales ○ CBI Wales ○ Institute of Directors ○ Chambers of Commerce <p>Map current provision of co-working/ remote working provision</p> <p>Survey – providers/ workers/ small businesses and independent artists</p>				
<p>Meeting 4 & Meeting 5</p>	<p>Local & District Centres/ City Centre Recovery</p> <p>Obtain views from Stakeholders & Explore interface between centres and city centre</p> <p><i>Invite written and verbal contributions from a range of stakeholders to:</i></p> <ul style="list-style-type: none"> - <i>Seek views of traders in local and district centres re issues facing and what council could do to help</i> - <i>Seek views of city centre businesses re issues facing and what the Council could do to help</i> - <i>Seek views re interface between centres and city centre</i> - <i>Seek views re 15-minute city model</i> - <i>Seek views re broadband provision</i> - <i>Clarify what is needed for local and district centres to meet the needs of residents</i> <ul style="list-style-type: none"> • Local and District Centre Trading Associations • FOR Cardiff • St David's Partnership • High Street Regeneration experts <p>Good practice review of high street regeneration</p> <p>Survey – local and district centre traders</p>				
<p>Meeting 6</p>	<p>15-minute city model and practice</p> <p><i>Invite written and verbal contributions from a range of stakeholders to:</i></p> <ul style="list-style-type: none"> - <i>Explore 15-minute city model – including, at the request of Cllr De’Ath, how building density fits into this model</i> - <i>Explore lessons emerging from implementation of 15-minute city model</i> - <i>Identify lessons applicable to Cardiff</i> <ul style="list-style-type: none"> • Planning Academics • Regeneration practioneers <p>Good practice review – 15-minute cities</p> <p>Map of 15-minute radius walking & cycling from local and district centres</p> <p>Survey – residents</p> <ul style="list-style-type: none"> - <i>Seek views of local residents re whether local area meets their needs within 15-minute walk/ cycle radius</i> - <i>Seek views of local residents re whether they are able to access provision within 15-minute walk/ cycle radius</i> 				
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<p>Meeting 7</p>	<p>Broadband Provision</p> <p>Obtain views from Stakeholders</p> <p><i>Invite written and verbal contributions from a range of stakeholders to:</i></p> <ul style="list-style-type: none"> - Clarify plans for roll-out of FTTP across Cardiff, how this roll-out determined and what drives decisions on this roll-out - Clarify which organisations are responsible for above – Openreach, Superfast Cymru Programme etc. - Understand what the impact is on homeworkers/ remote workers/ businesses in localities that have broadband issues - Explore what the role of the Council is in influencing these issues - Explore what is the role of UK and Welsh Government is in influencing these issues <ul style="list-style-type: none"> • Broadband providers <ul style="list-style-type: none"> ▪ Openreach ▪ Welsh Government – Superfast Cymru provision team • Views of stakeholders gathered via meetings 2 – 6 <p>Good practice review - broadband provision</p> <ul style="list-style-type: none"> • Invite Dr Dylan Henderson, Cardiff University Business School – lecturer in innovation and organisation – published research on broadband provision in Wales. • Invite Neil Roche - Welsh Economic Research Unit – research associate – undertakes research in Wales examining small firm impacts of access to superfast broadband services
<p>Meeting 8</p>	<p>Possible Survey Results</p> <p>Presentation by Scrutiny Research Officer of survey findings for:</p> <ul style="list-style-type: none"> • Surveys of providers/ workers/small businesses/ independent artists/ local and district centres/ residents
<p>Meeting 9</p>	<p>Key Findings</p> <p>Identify Key Findings to date, to share with internal witnesses ahead of their meeting.</p>
<p>Meeting 10</p>	<p>Meeting with Internal Witnesses:</p> <ul style="list-style-type: none"> • Cabinet Members <ul style="list-style-type: none"> ▪ Cllr Goodway, Cllr Thorne, Cllr De’Ath, Cllr Wild. Cllr Weaver • Service area officers <ul style="list-style-type: none"> ▪ Economic Development, Planning, Transport & Environment, Housing (Regeneration), Digital (Broadband Project) <p><i>To invite internal stakeholders to give their views on:</i></p> <ul style="list-style-type: none"> - <i>Inquiry Findings from Meetings 1-8</i> - <i>What the Council’s role should be re post-pandemic economic recovery</i> - <i>Any specific queries that have arisen following evidence received during the Inquiry – these to be relayed to witnesses before the meeting.</i>
<p>Meeting 11</p>	<p>Consideration of draft report, key finding and recommendations</p>

Proposed Reporting Arrangements

- Investigation to be undertaken between October and December 2022
- Report to be considered by the Scrutiny Committee – January 2023
- Report from Scrutiny to Cabinet – January 2023

Potential Outputs/Outcomes from this investigation

- Views of key stakeholders gathered and discussed
- Good practice reviews – high street regeneration/ 15-minute cities/ broadband provision.
- Mapping of co-working/ remote working provision/ 15-minute radius walking & cycling from local and district centres
- Possible Survey Findings - remote/ co-working providers and workers, small businesses and independent artists, local and district centres, residents re 15-minute cities.
- Identification of salient lessons for Cardiff re 15-minute city model
- Report to Cabinet that provides evidence-based recommendations on the most appropriate approaches to take in Cardiff to shape Cardiff's economy post pandemic, in the context of limited funding.

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